

Sage 50 Accounts Introductory course

To gain a firm understanding of the basic principles of Sage 50 Accounts, from navigation through to creating and amending various records to getting started with opening balances and controlling user access.

- Familiarity with Sage 50 Accounts user interface
- Setup user access and password protection
- Basic configuration, financial year setting and setting up tax codes
- Create/amend and delete nominal codes
- Create bank, credit card and cash accounts
- Understand chart of accounts
- create departments
- How to create, amend and delete customers and suppliers.
- Create opening balances for nominal, customer and supplier accounts.

£280.00 per day